

INTERNSHIP OPPORTUNITY

We invite you to join the internship program at the Institute of Directors in Tanzania (IoDT).

The IoDT

It is the national director training institute and a leading focus group for corporate leaders in Tanzania. We complement efforts to develop enterprising and ethical leaders through propagating, promoting and enhancing corporate governance as a practice and also an ideal. We empower directors with an influential and common platform and voice.

About the Internship Initiative

It is your opportunity to gain experience, improve your CV plus employment chances by working in one of our functional areas and learn from our work.

Through specific tasks and responsibilities, you will take on challenges and develop competencies. We expect you to be professional, responsible, flexible and to take part in various activities at the IoDT.

Requirements

- At least a first-degree from a recognized Institutions/Universities.
- Age between **23 – 35** years
- Good fit with us if you are naturally committed, diligent, positive, open-minded, reflective and willing to learn.

At any one time we expect to host between two to three interns.

Time Commitment:

3 months per cycle and up to 3 cycles per year as mutually agreed and as per continuous assessment of the intern work, commitment and acceptable behaviours.

Conditions:

Internships are on a voluntary basis. You will receive a small monthly stipend cover some related personal expenses. You are wholly responsible for all costs related to health, accommodation and similar support. Shared office space will be provided. The IoDT assumes no liability for any accident, ill health or other misfortune that may occur.

Application procedure:

Email us at therecruiter@iodt.co.tz : a CV (maximum two pages), copies of your academic documents plus a motivation letter (maximum one page) explaining what drives you and your impetus to want to work with us. You will also describe what you hope to achieve during your internship and specify your main skills and interests and relate them to your desired thematic areas of our work: Marketing & Sales; Accounts, HR & Administration; Social media skills would an added advantage. Also specify the requested internship period / dates.

The deadline for submission of applications is set at **1700hrs, 25th July 2022**.

Only shortlisted applicants shall be contacted for interviews.

Applications should be addressed to:

Chief Executive Officer,
Institute of Directors in Tanzania (IoDT)
PO Box 1320, Dar es Salaam.